

**MINUTES OF THE EAST MORICHES BOARD OF EDUCATION REORGANIZATION
MEETING HELD THE 5th DAY OF JULY, 2017**

- Place:** East Moriches Elementary School Cafetorium
- Members Present:** M. Griffin, J. Lapinski, L. Pagano, L. Pesce, J. Burke
- Members Absent:** All
- Others Present:** Dr. Charles. T. Russo, Superintendent of Schools, J. Franke, District Clerk
- Call to Order:** Motion by L. Pagano, second by J. Burke to call the Reorganization meeting to order at 7:05p.m followed by the Pledge of Allegiance. The vote was 5-0.
- Election of Officers:** The District Clerk calls for a motion for the nomination of Officers.
- Motion by J. Lapinski, second by L. Pesce, to nominate Michael Griffin, for the office of President of the Board of Education. The vote was 5-0.
- Motion by J. Burke, second by L. Pagano, to nominate Joann Lapinski for the office of Vice President of the Board of Education. The vote was 5-0.
- Oath of Office:** The District Clerk administers the oath of office to Board of Education President and Vice President, as well as trustees and Dr. Russo.
- Consent Agenda I Personnel:** Motion by J. Lapinski, second by L. Pesce, to combine Consent Agenda I items for approval. The vote was 5-0.
- Motion by L. Pagano, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education approves Consent Agenda I (Appointments and Personnel) in its entirety, items a-q.
- (a) District Clerk
Jacqueline Franke

Clerk Pro-Tem – Dr. Charles T. Russo
Voter Registration Alternate – Aileen Balzano
 - (b) Treasurer
Janet Miglino
 - (c) Legal Counsel
General & Labor Counsel: Smith, Finkelstein, Lundberg, Isler & Yakaboski
Bond Counsel: Hawkins, Delafield & Wood, LLP
Special Counsel: Ingerman & Smith

- (d) External Auditor
Cullen & Danowski
- (e) Medical Doctor
Dr. Celentano - \$4500 yearly fee
- (f) Internal Claims Auditor
Kathleen Morris
- (g) Internal Auditor
Nawrocki Smith
- (h) Asbestos Compliance Officer
Bart Stewart
- (i) Records Management Officers
Janet Miglino
Aileen Balzano
- (j) Committee on Special Education
Chairperson Michele Pepey, (Dir. of Special Education)
& Renee Emin, (School Psychologist)
School Psychologist
School Physician (when requested)
Parent Member (when requested)
Regular Education Teacher of Student
Special Education Teaching Staff
Related Service Provider(s) of Student
- (k) Committee on Pre-School Special Education
Chairperson Michele Pepey, Dir. of Special Education &
Renee Emin, School Psychologist
School Psychologist
School Physician (when requested)
Parent Member
Regular Education Teacher
Special Education Teaching Staff
Related Service Provider(s) of Student
- (l) Parent Members/Surrogate Parents for Special Education
students (Policy No. 6209)
Ms. Ayshen Lester, Ms. Marsha Riebe,
Ms. Kirsten Kosinski, Ms. Mary Frey
- (m) Impartial Hearing Officer (Policy No. 6211) Approval of State
Education Department list of certified hearing officers.
- (n) IX Compliance Officer
Mr. Michael Carlson, Middle School Principal

- (o) Trustee, NYS Employees' Workers' Compensation Trust - Dr. Charles T. Russo, Superintendent
- (p) Approval of Appointment Schedule A-1

**EAST MORICHES UNION FREE SCHOOL DISTRICT
APPOINTMENT SCHEDULE
2017-2018 A-1
July 5, 2017**

Item #	Name	Title	Appointment Period	Salary
1.	Michael Griffin	BOE Representative	July 1, 2017 to June 30, 2018	N/A
2.	Stephen Keegan	Audit Committee Member	July 1, 2017 to June 30, 2018	N/A
3.	Patrick Wiles	Audit Committee Member	July 1, 2017 to June 30, 2018	N/A

- (q) Approval of Appointment Schedule A-2

**EAST MORICHES UNION FREE SCHOOL DISTRICT
APPOINTMENT SCHEDULE
2017-2018 A-2
July 5, 2017**

Other Professional Appointments

Item #	Name	Title	Appointment Period	Salary
1.	Morris, Kathleen	Internal Claims Auditor	July 1, 2017 to June 30, 2018	\$500 per month
2.	Bach, Maureen	Cafeteria Fund Manager	July 1, 2017 to June 30, 2018	\$2,600

Per Diem Appointments - None

Leave of Absences – None

Change of Status - None

The vote was 5-0.

Consent Agenda II:

Financials:

Motion by L. Pagano, second by J. Burke to combine Consent Agenda II items for approval.
The vote was 5-0.

Motion by J. Burke, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education approves Consent Agenda II (Financials) in its entirety, items a-m.

- (a) Transfers and Absences

Superintendent

- (b) Treasurer's Bond
Blanket \$100,000.00 Position Bond \$900,000.00
- (c) Banks:
Capitol One Bank– July 1, 2017 – September 30, 2017
Bridgehampton National Bank – July 1, 2017 – June 30, 2018
- (d) Check Signatories:
Treasurer and District Clerk (alternate)
- (e) Person to Make Investments: Superintendent of Schools
- (f) Investment vehicle for district:
Bridgehampton National Bank
- (g) Mileage reimbursement rate is determined as being the current rate set by the Internal Revenue Service at any given time during the course of the school year.
- (h) Person to sign Purchase Orders:
Superintendent of Schools
- (i) Person to Certify Payrolls:
Superintendent of Schools
- (j) Person to approve Budget Transfers:
Superintendent of Schools
- (k) Establish Petty Cash Funds:
 1. General (\$100.00)
 2. Petty Cash "Loan" Fund – School Lunch Program (\$100.00)
 3. Person to authorize disbursements:
Superintendent of Schools
- (l) To authorize disbursement of Student Activity account:
Middle School Principal
Cathy Taveras – alternate
- (m) Revision/Approval of the Following Board of Education Policies:
 1. Investment Policy- 4100- Renewal
 2. Purchasing Policy- 4220- Renewal
 3. Code of Conduct- 1910R-2- Renewal

The vote was 5-0.

Consent Agenda III:**Designations:****Newspaper:**

Motion by L. Pagano, second by J. Burke, at the recommendation of the Superintendent of Schools, the Board of Education designates The Long Island Advance, The Southampton Press and Newsday (as alternate), as the district newspapers for the 2017-2018 school year.

The vote was 5-0.

Consent Agenda IV**Contracts:**

Motion by L. Pagano, second by J. Lapinski to combine Consent Agenda IV items 1-6 for approval.

The vote was 5-0.

Motion by L. Pagano, second by J. Lapinski, at the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and/or the Superintendent of Schools to sign the following contracts for the 2017-2018 school year as per the terms and conditions of said contracts.

- (1) Health Service Contracts for students attending schools outside of East Moriches for the 2017 – 2018 school year
- (2) Suffolk Cooperative Library System for library services for the 2018-2019 if authorized by the voters at the annual meeting date
- (3) Instruction Contracts - Center Moriches, Eastport/South Manor and Westhampton Beach for the 2017 – 2018 school year
- (4) School Lunch Program including all NYS and Federal School Milk, Lunch and Breakfast Program forms for the 2017-2018 school year
- (5) Re-adoption of present Board Policies and Code of Ethics
- (6) Special Education Grants and Student Contracts for the 2017 – 2018 school year

The vote was 5-0.

Consent Agenda V**Other:**

None

Public Comment:**Adjournment:**

Motion by J. Lapinski, second by L. Pesce to adjourn at 7:17 p.m.

The vote was 5-0.