

**MINUTES OF THE EAST MORICHES BOARD OF EDUCATION REORGANIZATION
MEETING HELD THE 6th DAY OF JULY, 2016**

- Place:** East Moriches Elementary School Cafetorium
- Members Present:** M. Griffin, J. Lapinski, L. Pagano, L. Pesce, J. Burke
- Members Absent:** None
- Others Present:** Dr. Charles. T. Russo, Superintendent of Schools, J. Franke, District Clerk, Mr. Michael Carlson, Middle School Principal
- Call to Order:** Motion by L. Pagano, second by L. Pesce to call the meeting to order at 7:05 p.m followed by the Pledge of Allegiance.
The vote was 5-0.
- Election of Officers:** The District Clerk calls for a motion for the nomination of Officers.
- Motion by J. Lapinski, second by L. Pesce, to nominate Michael Griffin for the office of President of the Board of Education.
The vote was 5-0.
- Motion by M. Griffin, second by L. Pesce, to nominate Joann Lapinski for the office of Vice President of the Board of Education.
The vote was 5-0.
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- Oath of Office:** The District Clerk administers the oath of office to Board of Education President and Vice President, as well as trustees.
- President Griffin thanked the Board for their vote of confidence in him. He also thanked Joann Lapinski for her year of service as the Board President. President Griffin welcomed Jennifer Burke to the Board. Vice President Lapinski expressed her appreciation to all members of the organization for their teamwork in pursuing our mission and goals.
- Consent Agenda I Appointments:** Motion by, J. Lapinski second by L. Pesce, to combine Consent Agenda I items for approval. The vote was 5-0.
- Motion by L. Pagano, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education approves Consent Agenda I (Appointments and Personnel) in its entirety, items a-p.
- (a) District Clerk
Jacqueline Franke
Clerk Pro-Tem – Dr. Charles T. Russo
Voter Registration Alternate – Aileen Balzano
- (b) Treasurer
Janet Miglino

- (c) Legal Counsel
General & Labor Counsel: Smith, Finkelstein, Lundberg, Isler & Yakaboski
Bond Counsel: Hawkins, Delafield & Wood, LLP
Special Labor Counsel: Ingermann & Smith
- (d) External Auditor
Cullen & Danowski
- (e) Medical Doctor
Dr. Celentano - \$4500 yearly fee
- (f) Internal Claims Auditor
Kathleen Morris
- (g) Internal Auditor
Nawrocki Smith
- (h) Asbestos Compliance Officer
Bart Stewart
- (i) Records Management Officers
Janet Miglino
Aileen Balzano
- (j) Committees on Special Education and Pre-School
School Special Education
Director of Pupil Personnel, Chairperson Ray Fannan,
Interim
Mrs. L. Woods, Mrs. D. Mastrole, Parent Members
School Physician (when requested)
School Psychologist
Mr. A. Plastrik, Speech Pathologist
Mrs. P. Costanzo-Guidance Counselor,
Regular Education Teacher of Student
Special Education Teaching Staff
- (k) Surrogate Parents for Special Education students
(Policy No. 6209)
Mrs. L. Woods, Mrs. D. Mastrole
- (l) Impartial Hearing Officer (Policy No. 6211) Approval of State
Education Department list of certified hearing officers.
- (m) IX Compliance Officer
Mr. Michael Carlson, Middle School Principal
- (n) Trustee, NYS Employees' Workers' Compensation
Trust - Dr. Charles T. Russo, Superintendent

Alternate - Dr. George Chesterton, Consultant

- (o) Approval of Appointment Schedule A-1

**EAST MORICHES UNION FREE SCHOOL DISTRICT
APPOINTMENT SCHEDULE
2016-2017 A-1
July 6, 2016**

Item #	Name	Title	Appointment Period	Salary
1.	Michael Griffin	BOE Representative	July 1, 2016 to June 30, 2017	N/A
2.	Stephen Keegan	Audit Committee Member	July 1, 2016 to June 30, 2017	N/A
3.	Lori Pagano	Audit Committee Member	July 1, 2016 to June 30, 2017	N/A
4.	Patrick Wiles	Audit Committee Member	July 1, 2016 to June 30, 2017	N/A

- (p) Approval of Appointment Schedule A-2

**EAST MORICHES UNION FREE SCHOOL DISTRICT
APPOINTMENT SCHEDULE
2016-2017 A-2
July 6, 2016**

Other Professional Appointments

Item #	Name	Title	Appointment Period	Salary
1.	Morris, Kathleen	Internal Claims Auditor	July 1, 2016 to June 30, 2017	\$400 per month
2.	Bach, Maureen	Cafeteria Fund Manager	July 1, 2016 to June 30, 2017	\$2,600

Per Diem Appointments - None

Leave of Absences – None

Change of Status - None

The vote was 5-0.

Consent Agenda II:

Financials:

Motion by L. Pagano, second by J. Lapinski to combine Consent Agenda II items for approval.

The vote was 5-0.

Motion by L. Pagano, second by J. Lapinski, at the recommendation of the Superintendent of Schools, the Board of Education approves Consent Agenda II (Financials) in its entirety, items a-n.

- (a) Transfers and Absences
Superintendent
- (b) Treasurer's Bond
Blanket \$100,000.00 Position Bond \$900,000.00
- (c) Banks:
Capital One
- (d) Check Signatories:
Treasurer and Clerk (alternate)
- (e) Person to Make Investments: Superintendent of Schools
- (f) Investment vehicle for district:
Capital One
- (g) Mileage reimbursement rate is determined as being the current rate set by the Internal Revenue Service at any given time during the course of the school year.
- (h) Person to sign Purchase Orders:
Superintendent of Schools
Alternate- Dr. George Chesterton, Consultant
- (i) Person to Certify Payrolls:
Superintendent of Schools
- (j) Person to approve Budget Transfers:
Superintendent of Schools
- (k) Establish Petty Cash Funds:
 1. General (\$100.00)
 2. Petty Cash "Loan" Fund – School Lunch Program (\$100.00)
 3. Person to authorize disbursements:
Superintendent of Schools
- (l) To authorize disbursement of Student Activity account:
Middle School Principal
Cathy Taveras – alternate
- (m) BOCES Cooperative Bidding Program for the 2016 - 2017 school year
- (n) Revision/Approval of the following Board of Education Policies:
 1. Investment Policy- 4100- Renewal
 2. Purchasing Policy- 4220- Renewal
 3. Code of Conduct- 1910R-2- Renewal

The vote was 5-0.

**Consent Agenda III:
Designations:**

Newspaper:

Motion by L. Pagano, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education designates The Long Island Advance, The Southampton Press and Newsday (as alternate), as the district newspapers for the 2016-2017 school year.

The vote was 5-0.

**Consent Agenda IV
Contracts:**

Motion by L. Pagano, second by L. Pesce to combine Consent Agenda IV items 1-6 for approval.

The vote was 5-0.

Motion by J. Lapinski, second by L. Pagano, at the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and/or the Superintendent of Schools to sign the following contracts for the 2016-2017 school year as per the terms and conditions of said contracts.

- (1) Health Service Contracts for students attending schools outside of East Moriches for the 2016 – 2017 school year
- (2) Suffolk Cooperative Library System for library services for the 2017-2018 if authorized by the voters at the annual meeting date
- (3) Instruction Contracts - Center Moriches, Eastport/South Manor and Westhampton Beach for the 2016 – 2017 school year
- (4) School Lunch Program including all NYS and Federal School Milk, Lunch and Breakfast Program forms for the 2016-2017 school year
- (5) Re-adoption of present Board Policies and Code of Ethics
- (6) Special Education Grants and Student Contracts for the 2016 – 2017 school year

The vote was 5-0.

**Consent Agenda V
Other:
Professional Development
Plan:**

Motion by L. Pagano, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education approve the Professional Development Plan for the 2016-2017 school year.

The vote was 5-0.

Dr. Russo stated this plan complies with the new regulations.

Emergency Response Plan: Motion by L. Pagano, second by L. Pesce, at the recommendation of the Superintendent of Schools, the Board of Education approve the revised Emergency Response Plans for the Elementary and Middle Schools for the 2016-2017 school term.
The vote was 5-0.

Wellness Policy 4223.2: Motion by J. Lapinski, second by L. Pagano, at the recommendation of the Superintendent of Schools, the Board of Education approve revised Wellness Policy #4223.2.
The vote was 5-0.

Dr. Russo stated that the current policy is being re-designated.

Family Medical Leave Act Regulation Policy 5800-R:

Motion by L. Pagano, second by J. Lapinski, at the recommendation of the Superintendent of Schools, the Board of Education approve revised Family Medical Leave Act Regulation Policy #5800-R.
The vote was 5-0.

Dr. Russo stated that the changes to this policy now align our practice to policy.

Motion by J. Lapinski, second by L. Pagano, at the recommendation of the Superintendent of Schools, the Board of Education approve the Walk - On Personnel Schedule A-3.

**EAST MORICHES UNION FREE SCHOOL DISTRICT
PERSONNEL SCHEDULE – WALK - ON
2016-2017 A-3
July 6, 2016**

Professional Appointments

Item #	Name	Assignment	Type of Appointment	Step	Annual Salary	Effective Dates	Tenure Area	Certification Status
1.	Pepey, Michele	Director of Special Education/Pupil Personnel	Probationary		\$122,000 (pro-rated)	08/01/16	Director of Special Education/Pupil Personnel	School District Administrator, Permanent

The vote was 4 Ayes and 1 Nay (J. Burke).

Public Comment: None

Adjournment: Motion by J. Lapinski, second by L. Pesce to adjourn at 7:17 p.m.
The vote was 5-0.

Respectfully submitted,

Dated July 7, 2016

Jacqueline Franke
District Clerk